

### Fairfax County Office For Women

12000 Government Center Parkway, Suite 318 Fairfax, Virginia 22035 (703) 324-5730 Voice; (703) 324-3959 FAX; (703) 222-3504 TTY

### CAREER DEVELOPMENT RESOURCES

#### THIS LISTING IS NOT AN ENDORSEMENT FOR ANY AGENCY NOR DOES IT INCLUDE ALL RESOURCES WHICH ARE AVAILABLE TO YOU.

The following organizations can assist you in a variety of career planning, networking, job search, and related services for women and men. Organizations listed here can answer many of your questions and help you with additional steps in your own career plan. Some have eligibility requirements, some have free services, and others charge a fee.

Fairfax County is committed to non-discrimination on the basis of disability in all County programs, services, and activities. Special accommodations will be provided upon request. This document and all workshop materials are available in an alternative format upon request. Please all 7 days for material preparation. Call the ADA Coordinator at (703) 324-5730 (VOICE) or (703) 222-3504 (TTY) for more information.

### NORTHERN VIRGINIA

**Fairfax County Office For Women** 

(703) 324-5730 (Voice); (703) 222-3504 (TTY) 12000 Government Center Parkway, Suite 318

Fairfax, VA 22035

Career development and employment related services to residents and employees of Fairfax County. Workshops, job bank, and career reference library.

#### Fairfax County Department of Family Services **Employment Resource Center**

Job preparation workshops, skills training, job referrals, and other services for Fairfax County residents.

Falls Church Area (703) 533-5400

6245 Leesburg Pike, Suite 315 Falls Church, VA 22044

(703) 787-4974 Reston Area

11484 Washington Plaza W, Suite 130

Reston, VA 20190

#### Senior Community Services Employment Program (SCSEP)

Helps people age 55 and over of limited income with paid work experience and on-the-job training. Needed classroom vocational training and other support services are also provided.

Fairfax Area Agency on Aging

(703) 324-5426

**Newcomer's Community Service Center** 

(703) 241-0300

Urban League (703) 836-5512

#### Fairfax County Adult Education

Career workshops, employment training, and certificate programs.

Centreville Center

(703) 227-2220

5775 Spindle Court Centreville, VA 20121

#### Education for Independence, Fairfax County Public Schools Office of Adult and Community Education

Vocational skills training for single parents and displaced homemakers (divorced, widowed, separated) in the Northern Virginia area.

**Bryant Center** (703) 660-2065

2709 Popkins Lane Alexandria, VA 22306

Centreville Center (703) 227-2220

5755 Spindle Court Centreville, VA 20121

Pimmit Hills Center (703) 506-2220

7510 Lisle Avenue Falls Church, VA 22043

**Woodson Adult Center** (703) 503-6412

9525 Main Street Fairfax, VA 22031

Alexandria Office on Women (703) 838-5030

421 King Street, Suite 400 Alexandria, VA 22314

Employment programs and support groups for persons who are unemployed or in transition.

## Campagna Center (703) 549-0112

418 South Washington Street Alexandria, VA 22314

Programs, workshops, and counseling for women and children.

# Arlington Employment Center (703) 228-1400

3033 Wilson Boulevard, Suite 400B Arlington, VA 22201 Employment services to residents and businesses in Arlington County. Career counseling and career planning workshops.

## Arlington County Adult Education (703) 228-7200

2801 Clarendon Boulevard Arlington, VA 22201

Career planning workshops, individual career counseling, and adult education classes.

## <u>Arlington County Public Schools Employment</u> (703) 228-5800

Training Center 816 S. Walter Reed Drive Arlington, VA 22204 Computer and office skills train

Computer and office skills training for high school students. Also open to Fairfax County residents.

### <u>Fredricksburg Area Women's Resource Center</u> (540) 899-3007

98 Caroline Street, Lower Level Fredricksburg, VA 22402 Career/personal counseling services and workshops.

### Hispanic Committee (703) 671-5666

5827 Columbia Pike, 2nd Floor Falls Church, VA 22041

Job counseling, placement, career orientation, community services, and crisis assistance.

### <u>Loudoun County Career Support Services</u> (703) 777-0353

102 Heritage Way N.E., Suite 200 Leesburg, VA 20176

Washington METRO area call (703) 478-1850 ask for Ext. 353.

Services for Loudoun County residents, JPTA program, job listings, career workshops, individual counseling.

### Northern Virginia Community College Counseling

**Centers** 

Alexandria:(703) 845-6301Annandale:(703) 323-3200Loudoun:(703) 450-2571Manassas:(703) 257-6610Woodbridg:(703) 878-5760

Career and academic counseling to students. Credit and non-credit courses available.

## Northern Virginia Small Business Development Center (703) 277-7700

4031 University Drive, Suite 200

Fairfax, VA 22030

Training workshops, seminars, and free business counseling for current and prospective owners.

# <u>Prince William County Office for Women</u> (703) 792-6611

4370 Ridgewood Center Drive, Suite D

Woodbridge, VA 22192

Referrals, seminars, and workshops on women's issues, financial matters, and employment information. Open Tuesday, Wednesday and Thursday only from 8:30 a.m. to 3:30 p.m.

### Reston Interfaith (703) 787-3100

11484 Washington Plaza W, Suite 100 Reston, VA 20190

Job counseling and development for low and moderate income Fairfax County residents.

### Senior Employment Resources

(703) 750-1936

4201 John Marr Drive, Suite 236

Annandale, VA 22003

Job matching, resume service, support group, and referrals for clients 50 years and older. Services the Metropolitan area.

### **United Community Ministries**

(703) 768-7106

7511 Fordson Road Alexandria, VA 22306

Job counseling and development for low and moderate income Fairfax County residents.

## <u>Virginia View Career Information Hotline</u> 1-800-542-5870

Information and referral about education, job training, financial aid, apprenticeship programs, and employment outlook. Information on salary ranges for the most widely held occupations in Virginia.

#### <u>Virginia Employment Commission Job</u> <u>Service/Unemployment and Insurance Office Locations</u>

Fairfax/Chantilly Area (703) 803-0000

13135 Lee Jackson Highway, Suite 340

Fairfax, VA 22033

 $8{:}30\ a.m.$  to  $4{:}30\ p.m.$  Mon, Tues, Thurs, Fri

9:00 a.m. to 4:30 .m. Weds

# Alexandria Area (703) 813-1399 (Job Service) (703) 813-1300 (Unemployment Insurance)

5520 Cherokee Avenue, Suite 100

Alexandria, VA 22312

8:30 a.m. to 4:30 p.m. Mon, Tues, Thurs, Fri

9:00 a.m. to 4:30 p.m. Weds

#### Woodbridge Area

(703) 897-0407

13370 Minnieville Road Woodbridge, VA 22192

8:30 a.m. to 4:30 p.m. Mon, Tues, Thurs, Fri

9:00 a.m. to 4:30 p.m. Weds

# The Women's Center (703) 281-2657

133 Park Street, NE

Vienna, VA 22180

Personal and career counseling. Workshops include marriage, divorce and separation, financial planning, and a summer health series.

### **MARYLAND**

## Counseling and Career Center (301) 279-1800

Montgomery County Commission for Women 255 North Washington Street, 4th Floor Rockville, MD 20850

Individual counseling and workshops on career planning for Montgomery County residents. Displaced homemaker program for eligible residents of the state of Maryland.

# Montgomery College (Continuing Education) (301) 251-7912

51 Mannakee Street, Campus Center #220 Rockville, MD 20850

Non-credit small business training.

## Montgomery College, Takoma Park Campus (301) 650-1480

7600 Takoma Avenue Takoma Park, MD 20912

Credit career planning courses and academic counseling

services.

## <u>Prince George's Community College Career Center</u> (301) 322-0886

301 Largo Road

Largo, MD 20774

Career counseling, credit and non-credit courses. Free workshops for community members, CareerNet site, Maryland's one-stop career center.

## <u>Business Owners Success Skills (BOSS)</u> (301) 322-0797

Division of Continuing Education

Prince George's Community College

301 Largo Road

Largo, MD 20772

Information and referral about management assistance and business counseling. Courses to assist current and prospective small business owners. For Fashion Retail Program, Travel Services Training, Volunteer management, call Mary Jane Shearer. For Management Institute, Call Barbara Rondeau.

### DISTRICT OF COLUMBIA

## American Association of University Women (202) 785-7700

1111 16th Street, NW

Washington, DC 20036

Information of college scholarships and fellowships.

# <u>Business and Professional Women's Foundation</u> (202) 293-1200

2012 Massachusetts Avenue, NW

Washington, DC 20036

Information on college scholarships, financial aid and research grants.

# Employment Support Center (202) 628-2919 (recording)

711 8th Street

Washington, DC 20001

Information on job support and networking groups in the Washington Metropolitan area.

# <u>George Washington University Center for Continuing Education</u>

(202) 973-1175 (recording)

2029 K Street, NW, Suite 600

Washington, DC 20006

Non-credit courses, counseling for career planning, and job search strategies.

## <u>Trinity College, Weekend College</u> (202) 884-9400

125 Michigan Avenue, NE Washington, DC 20017

Classes on weekends leading towards a college degree.

#### Wider Opportunities for Women (202) 638-3143

815 15th Street, NW, Suite 916 Washington, DC 20005 Counseling, training and placement. Policy and advocacy for needs of working women.

#### Women Work (202) 467-6346

1625 K Street, NW, Suite 300 Washington, DC 20006 Information and referral for displaced homemaker programs throughout the country.

### MILITARY FAMILY EMPLOYMENT PROGRAMS

### **ARMY**

**Fort Belvoir** (703) 805-2605

Family Member Employment Assitance Program Army Community Service, SMEAP 9655 Belvoir Road Ft. Belvoir, VA 22060-5561

#### Fort Myer (703) 696-0168

**Employment Assistance Program** ACS, Building 201, Custer Road Ft. Myer, VA 22111-1199

#### Walter Reed Army Medical Center (202) 782-0620

Family Action Center Army, Community Services, Family Member Employment Assistance Program Building 17, Walter Reed Army Medical Center Washington, DC 20307-5001

### Fort Meade (301) 677-6658

Family Member Employment Assistance Program Army Community Services, FMEAP Fort Meade, MD 20755

### NAVY

#### **Naval Station Anacostia** (202) 433-6150

Navy Family Service Center Naval Station Anacostia, Building 150 2791 Brookley Avenue, SW Washington, DC 20373

### MARINE CORPS

#### **Henderson Hall** (703) 614-6828

Career Resource Management Center Headquarters Marine Corps, Building 29 1555 South Gate Road Arlington, VA 22214-5000

#### Marine Base Quantico (703) 784-2511

Family Service Center Career Resource Management Center (TAP) MCC, 2034 Barnette Avenue Quantico, VA 22134-5012

### **AIR FORCE**

#### **Andrews Air Force Base** (301) 981-7087

Career Focus Program Family Support Center 1191 Menoher Drive Andrews Air Force Base, MD 20331-6421

#### **Bolling Air Force Base** (202) 767-0450

**Employment Assistance Program** 11 MSS/DPF, Bolling Family Support Center 118 Brookley Avenue, Suite 100 Bolling Air Force Base, Washington, DC 20332-0001

### SPECIAL INTEREST GROUPS AND **ORGANIZATIONS**

### Association for Women in Computing

(703) 255-0421

### **Federally Employed Women**

(202) 898-0994

### Forty Plus of Greater Washington

(202) 387-1582

#### Mothers Access to Careers at Home

(703) 205-9664

#### National Organization for Women (NOW)

(202) 331-0066

#### Virginia Association of Female Executives

(703) 476-0089

### Virginia Department of Rehabilitative Services

1-(800) 552-5019

### VISUALLY/HEARING IMPAIRED RESOURCES

# Gallaudet University for Continuing Education (202) 651-6048

# Northern Virginia Resource Center For Deaf and Hard of Hearing Persons

(703) 352-9055 (Voice); (703) 352-9056 TTY

# <u>Talking Book Library (through Fairfax County Special Needs Services)</u>

1-(800) 552-7015

# <u>Virginia Department for the Visually Handicapped</u> (703) 359-1100

# Volunteers for the Visually Handicapped (301) 589-0894

This resource guide was prepared by the Fairfax County Office For Women. The Office For Women, located at the Fairfax County Government Center, 12000 Government Center Parkway, Fairfax, VA 22035, offers career development and employment related services including workshops, a job bank, and a career reference library.

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